

TO OUR CONTRIBUTORS

Our members are urged to submit articles for publication in the BULLETIN. Short items are desired for the department of General Notes, as well as longer articles pertaining to life-history, migration, ecology, behavior, song, economic ornithology, field equipment, methods, etc. Local faunal lists are desired, but limited space makes slower publication inevitable. In preparing such lists for publication in the BULLETIN follow our existing style, and use the nomenclature of the fourth edition of the A. O. U. Check-List.

THE MANUSCRIPT. The manuscript, or copy, should be prepared with due regard for literary style, correct spelling and punctuation. We recommend the *Manual of Style*, of the University of Chicago Press, as a guide in the preparation of manuscripts. Use paper of good quality and of letter size (8½x11). Avoid the use of thin paper. Write on one side only, and leave wide margins, using *double spacing* and a reasonably fresh, black ribbon. The title should be carefully constructed so as to indicate most clearly the nature of the subject matter, keeping in mind the requirements of the index. Where the paper deals with a single species of bird it is advisable to include the scientific name of the species in the introductory paragraph. If the author will mark at the top of the first page the number of words in the paper, a little of the Editor's time will be saved.

ILLUSTRATIONS. To reproduce well as half-tones photographic prints should have good contrast with detail. It is best to send prints unmounted and untrimmed. The author should always attach to each print an adequate description or legend.

BIBLIOGRAPHY. The scientific value of some contributions is enhanced by an accompanying list of works cited. Such citations should be complete, giving author's name, full title of the paper, both the year and volume of the periodical, and pages, first and last. In quoting other works care should be taken to carry over every detail, *verbatim et literatim*.

PROOF. Galley proof will be regularly submitted to authors. Page proofs will be submitted only on request. Proofs of notes and short articles are not ordinarily submitted, unless for special reason. All proofs must be returned promptly. Expensive alterations in the copy after the type has been set must be charged to the author.

SEPARATES. The club is unable, under present financial conditions, to furnish reprints to authors gratis. Arrangements will be made, however, for such reprints to be obtained at cost. A scale of costs, based on the number of pages, is given below. If a blank page is left in the folding it may be used as a title page, which will be set and printed at the rate indicated. If a complete cover with printed title page is desired it may be obtained at the rate shown in the last column. Orders for reprints should accompany the returned galley proof on blanks provided for that purpose.

Copies	2	4	8	12	16	20	24	28	32	36	40	Cover
50.....	\$1.40	\$2.20	\$3.85	\$5.25	\$6.60	\$8.25	\$9.35	\$10.75	\$12.10	\$13.50	\$14.85	\$2.75
100.....	1.65	2.50	4.15	5.50	6.90	8.55	9.65	11.00	12.40	13.75	15.15	3.05
200.....	2.20	3.05	4.70	6.05	7.45	8.80	10.20	11.55	12.95	14.30	15.70	3.30
300.....	3.05	3.85	5.50	6.90	8.25	9.65	11.00	12.40	13.75	15.15	16.50	4.40
400.....	3.60	4.40	6.05	7.45	8.80	10.20	11.55	12.95	14.30	15.70	17.05	5.50
500.....	4.15	4.95	6.60	8.00	9.35	10.75	12.10	13.50	14.85	16.25	17.60	6.60
Repaging—25c per page extra.												
Title Page—\$1.25.												